



FIRST FREE
CHURCH

Custodian

Job Description

Summary

The Custodian cares for our facilities to provide optimal space for the disciple-making activities that take place on our campus.

Structure

The Custodian position is part of the Facilities team and reports directly to the Custodial Supervisor. It is a full-time, hourly position of 40 hours per week that requires a positive attitude and a keen eye for detail

Responsibilities

- Floor care, such as vacuuming, mopping, sweeping, and carpet cleaning.
- Care and cleaning of restrooms by sanitizing all surfaces (toilets, sinks, counters, fixtures, and floors) and stocking supplies.
- Ensuring areas and classrooms are set-up and cleaned for events, this will include arranging tables and chairs, cleaning dry erase boards, and making the room look presentable.
- Maintaining and cleaning kitchens, including washing dishes, sanitizing food preparation surfaces.
- Performing minor repairs and maintenance, such as broken toilets, changing light bulbs, etc.
- Answering a maintenance phone and helping individuals or groups with any needs.
- Secure the facilities at the end of each night by locking doors and turning off lights.

Personal Qualifications

Character and Commitment

- A team player with a positive attitude who can work well alone or with others.
- Support minded, displaying a willingness to help others.
- Understanding that training and behavior expectations revolve around Christian values.
- All First Free employees are invited (or welcomed) to attend church services and participate in church activities.

Minimum Qualifications

- High school diploma preferred.
- Ability to do heavy lifting
- Availability to work nights and weekends
- Knowledge of, or willingness to learn proper cleaning procedures and techniques