



FIRST FREE
CHURCH

AWANA Staff Liaison

Job Description

Summary

The Kid Connection (KC) AWANA Staff Liaison's primary responsibilities are to be a liaison between the KC Staff and AWANA volunteers.

Structure

This position is a part-time, hourly (non-exempt) position of approximately 5 hours per week. The AWANA Staff Liaison is part of the KC Staff Team and reports directly to the KC Team Leader.

Responsibilities

- Recruit and train volunteers for AWANA.
- Work with volunteer leadership to develop the annual AWANA calendar.
- Attend AWANA on Wednesday nights.
- Work closely with the AWANA Administrator for purchases, calendar, and other AWANA related tasks.
- Enforce and follow First Free Church's policies and procedures.
- Communicate needs and concerns with the KC Staff.
- Attend Children's Ministry training and meetings when necessary.

Personal Qualifications

Character and Commitment

- Demonstrates a genuine love for the Lord and other people with an authentic, transparent, Christ-centered lifestyle.
- Is committed to the vision, values, and beliefs of First Free Church.
- Loves children and understands the value of ministry to children.
- Able to recruit, train, and develop volunteer teams and leadership teams.
- A team player with a positive attitude who thrives in a collaborative environment.
- Has a teachable heart and cooperative spirit.
- Maintains a professional demeanor in conduct with staff and volunteers

Minimum Qualifications

- Excellent communication skills.
- Familiarity with the AWANA Clubs programming.
- Complies with a background check.
- Proficient with email and Google Docs.